

Now Hiring: Part-Time Janitorial and Light Maintenance Staff

New Carlisle First UMC is seeking a dependable and self-motivated individual to join our team as a part-time janitorial and light maintenance staff member. This important role helps ensure that our church remains clean, safe, and welcoming for all who come through our doors each week.

Position Responsibilities

- Daily and weekly cleaning of common areas, classrooms, bathrooms, and worship spaces
- Setting up and taking down tables and chairs for ministry events
- Replacing light bulbs and performing simple maintenance tasks
- Monitoring supplies and reporting inventory needs
- Outside duties that include sidewalk cleanliness and general light maintenance
- Working independently and completing tasks with care and consistency

Hours

Up to **15 hours per week**, with flexible scheduling.

Ideal Candidate

- Works well independently
- Is organized, reliable, and trustworthy
- Takes pride in cleanliness and maintenance
- Is comfortable with light lifting and cleaning tasks
- Follows all safety and cleaning procedures
- Understands that a background check is required

How to Apply

To apply, please visit:

www.newcarlisle-fumc.org

Questions?

Please contact the church office at **937-845-8435**.

You may also speak with **Pastor Bob** or **Chris Oaks, Trustee Chair**, for additional information.